An Overview of AHCA's Emergency Status System (ESS)

June 18, 2019

Welcome!

John Wilgis
Vice President of Member and Corporate Services
Florida Hospital Association
Today’s Objectives

• Understand FHA’s role in disaster response in alignment with the Agency for Health Care Administration.
  • Understand the statutory requirements for hospital reporting during an emergency when requested by the Agency.
  • Review the basic operational framework of ESS.
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- Understand how to develop and manage user profiles.
  - Discuss and review the various reporting criteria typically requested and how that information is transmitted using ESS.
  - Understand how AHCA and partners use this information.
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FHA Role in Response

- Support agency to the State Emergency Response Team through ESF8
  - **Coordinate** hospital response activities
  - **Communicate** important information
  - **Advocate** for issues impacting hospitals
FHA Emergency Contacts

- Call 850-205-1101 – 24/7/365
- Email – disaster@fha.org

Support Organization

- Serve as a support organization to the State Emergency Response Team, Emergency Support Function – 8, Public Health and Medical Services (ESF-8).
  - Coordinate hospital response activities ensuring hospitals’ needs are met.
  - Communicate essential information to hospitals and health systems.
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- Identify the status of hospitals (i.e., evacuation, bed availability, major structural damage impeding the delivery of care and/or services or forcing an evacuation, etc.).
  - Facilitate conference calls with hospitals, as needed.
  - Assist hospitals with reimbursement information and knowledge of processes for accessing available relief funds.
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Today’s Presenter

Mandi Manzie
Government Operations Consultant III
Agency for Health Care Administration
Provider Types in ESS
- Adult Family Care Home
- Assisted Living Facility
- Crisis Stabilization/Short Term RTF
- End Stage Renal Disease Dialysis Facility (not required to use)
- Homes for Special Services
- Inpatient and Residential Hospice
- Hospitals and Standalone Emergency Departments
- Intermediate Care Facility
- Nursing Home
- Residential Treatment Center
- Residential Treatment Facility
- Transitional Living Facility
- VA Hospital (not required to use)
Emergency Preparedness Resources

Below are links to resources available to providers, partners and the public to assist with preparing for any emergency:

  - Link to ESS for login purposes
  - List of providers who use ESS
  - Instructional Materials

### Instructional Documents for Emergency Status System (ESS)

<table>
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<tr>
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<th>Summary</th>
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<td>How to Locate Providers</td>
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### Sample Registration Invitation

**From:** no-reply@ahca.myflorida.com
**To:** [email]
**Subject:** Register for the Agency for Health Care Administration’s Emergency Status System (ESS)

DO NOT FORWARD THIS REGISTRATION REQUEST. THIS INVITATION CANNOT BE FORWARDED OR USED BY ANOTHER USER.

You have been invited to register for access to the Emergency Status System.

**Facility Name:** NCH NORTH EAST

The Agency for Health Care Administration (AHCA) has implemented a newly developed emergency management database called the Emergency Status System (ESS).

Please complete registration, log-in, and input all of the required information within 7 days of receipt of this email. You are required to designate a safety liaison and encouraged to create additional users for your provider facility.

Click the below link to begin your registration process:

Click here to Create Your Account

DO NOT FORWARD THIS REGISTRATION REQUEST. THIS INVITATION CANNOT BE FORWARDED OR USED BY ANOTHER USER.

Please note: This invitation will expire if not used before 11/20/2016 4:00:00 AM.

Florida Statute 488.351 requires a residential or hospital provider facility to utilize this agency approved database for reporting the provider’s emergency name, planning, or operations. ESS replaces both EMResource and FLInfectiSTAT as the agency approved database.

Please visit our website for informational materials: http://ahca.myflorida.com/MCHQ/Emergency_Activities/index.shtml

Registration Quick Steps:

1. Click on link to go to Emergency Status System (ESS).
2. Read the instructions and click “Create My Registration”.
3. Complete all steps to complete your registration email address.
4. Create your password and click “Log in”.
5. Verify your contact information and click “Next”.
6. If adding new contacts or users, click “Add New Contact”.
7. Enter individual’s information and click “Next”.
8. Click “Invite Contacts to Register” select the user name, select role, and click “Create”.

Remember to enter information into Facility Info, Utilizers, Generators, Planned Evacuations and Transportation info; this task may be delegated to another system user.
An Overview of AHCA’s Emergency Status System (ESS)

How to Gain Access

• AHCA Licensed Providers
  – CEOs emailed invitations automatically
  – Once registered, able to maintain other system users
    • Add & send invitations
    • Revoke access to provider
    • Change role

Dashboard - Facility

Please remember to use the “Log Out” button to log out of ESS; closing your browser is not the same as logging out.

You will be logged out after 20 minutes of inactivity.

Note: The accuracy of the data contained within the Emergency Status System is solely based on provider-reported information.

This system is used by the Agency for awareness and reporting purposes.
• Event Info
  – Census & Bed Availability
  – Evacuation Status & Re-Entry or Accepting Evacuees (if not evacuating)
  – Utilities & Services
  – Generators
  – Damages
  – Resource Needs
  – National Reporting
### Generators Status

<table>
<thead>
<tr>
<th>Make/Model</th>
<th>Type</th>
<th>Fuel Type</th>
<th>Currently Running Generator</th>
<th>Generator Run Time at Current Fuel Supply (Hours)</th>
<th>Refill Status</th>
<th>Next Refill Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>105kW bois</td>
<td>Permanently inalt</td>
<td>Diesel</td>
<td>Select</td>
<td></td>
<td>Select</td>
<td></td>
</tr>
<tr>
<td>Test Gen 4</td>
<td>Portable</td>
<td>Gasoline</td>
<td>Select</td>
<td></td>
<td>Select</td>
<td></td>
</tr>
</tbody>
</table>

### Damages

- **Did the facility sustain any damages?** Yes
- **Is the facility out of service due to damages?** No
- **Damage Type** Floor
- **Damage Severity** Moderate
- **Date Damage Occurred**
- **Date Resolved**

*For Damage Description - Character Limit: 500*
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Resource Needs

- As a result of the emergency, do you currently have any needs for the facility?
  - Yes

  Select all needs that currently apply:
  - Diabetes Supplies
  - Dialysis Supplies
  - Gasses
  - Medical/Pharmaceuticals
  - Oxygen Equipment/Ventilators
  - PPE Supplies
  - Other Medical Supplies
  - Food
  - Fuel
  - Generator
  - Ice
  - Ice
  - Personal
  - Portable Toilets
  - Transportation
  - Water
  - Other Resources Needed

Provide a point of contact who can be reached to answer questions about these needs:

- Name: Paul Smith
- Telephone Number: (830) 555-5555
- Have your needs been reported to your EOC?: Yes

Provide the Mission/Tracking Number(s): 12345 56789

National Reporting

- Have any residents/patients been injured during this emergency event?: Yes
- How many residents/patients have been injured?: 
- Have any residents/patients expired during this emergency event?: Yes
- How many residents/patients have expired?: 

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Reporting Capabilities

- ESS_BedAvailability-Hospitals
- ESS_BedAvailability-Others
- ESS_Call Down List
- ESS_CEO-AdministratorChanges
- ESS_CEO-AdministratorContactInformation
- ESS_ContractAssociatedFacilities
- ESS_ContactMissingInformation
- ESS_EmergencyDepartmentStatus
- ESS_ESRDNursingAvailability
- ESS_EvacuationandRe-entryStatus
- ESS_EvacuationPowerDamageandNeedsStatuses
- ESS_EventCommunicationLog
- ESS_EventNotification
- ESS_HospitalResources
- ESS_PlanningInfoforPlanners
- ESS_PowerStatusandGeneratorInfo
- ESS_SafetyLiasons
- ESS_UserAccountStatus
- ESS_UtilitiesStatus

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Who to Contact?

Licensed Providers-AHCA Licensing Unit
Hospital and Outpatient Services Unit
850-412-4549, hospitals@ahca.myflorida.com

Partners, Associations, Emergency Management-
Systems Management Unit
AHCAESS@ahca.myflorida.com

Questions?
Reminder: FHA Emergency Contacts

- Call 850-205-1101 – 24/7/365
- Email – disaster@fha.org

Upcoming FHA EM Education

- July 31 – August 1 | Orlando: Certified Healthcare Emergency Professional (CHEP) Preparation Course and Certification Exam
Upcoming FHA EM Education

- **September 5 | Orlando:**
  Hospital Incident Command System (HICS) Course
  - Registration information -
    http://www.fha.org/education-and-events/event-details.aspx?itemId=934

Webinar Evaluation

- We would appreciate your feedback!!
- Web participants can stay logged in as the webinar closes to be redirected to the online survey (the link will also be provided in a follow-up email).
Thank you!